

Student Name: _____

Teacher Name: _____

STUDENT'S RESPONSIBILITIES

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| <ol style="list-style-type: none"> 1. To be a contributing member of the class and work to build a peaceful community. 2. To act with honesty, integrity, respect, and responsibility towards all. 3. To make appropriate choices ensuring your own safety and the safety of other students around you. 4. To work hard, use time wisely, and complete assigned work after each lesson. 5. To participate in field trips and class activities with a positive attitude. 6. To demonstrate the required level of competence in the assigned class work and homework. If competency is not obtained, it is the student's | <ol style="list-style-type: none"> responsibility to get assistance to arrange extra practice or after school help if needed. 7. To follow directions to the best of your ability. 8. To complete daily homework assignments at school on Thursday morning to review and check. 9. To attend and participate in your scheduled family conferences to discuss and plan your education. 10. To accurately complete a Weekly Work Plan to be turned in on Thursday. 11. To review and discuss with you parent/ guardian your weekly progress using the Weekly Work Plan and Friday's Weekly Update Form. 12. To read, understand, and follow playground rules and school disciplinary policy. |
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TEACHER'S RESPONSIBILITIES

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| <ol style="list-style-type: none"> 1. To facilitate an environment where learning can occur. 2. To facilitate students' learning academic standards, as well as habits for success in school and life. 3. To observe, monitor, and record student's weekly progress. 4. To offer students opportunities for challenging and meaningful work. 5. TO meet with each students regularly to review progress and discuss any concerns. | <ol style="list-style-type: none"> 6. To make available to parents clear expectations and guidelines regarding student's class activities. 7. To schedule 2 family conferences each year and additional ones as needed. 8. To serve as a liaison with community resources for trips and activities. 9. To read and accept the policies and procedures of the KMS Parent Handbook. 10. To understand and accept the KMS grievance procedures and student behavioral policy. |
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PARENT'S RESPONSIBILITIES

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| <ol style="list-style-type: none"> 1. To provide access to the necessary resources and materials that may be needed for homework, research, science fair, or other class related projects. 2. To attend scheduled family conferences, the August All-Parent Meeting, Goal Setting Meeting, and to follow-through on agreed upon recommendations for supporting the student's learning. 3. To have child attend school regularly and punctually. 4. To encourage the student to finish missing work during recess, Friday activities, or on the weekend. 5. To support the participation in class community-building activities such as field trips and oversights. 6. To review and discuss students' weekly progress report and work. When needed, sign the Missing Work Form. | <ol style="list-style-type: none"> 7. To check and read the message book and newsletters regularly (also available at www.khalsamontessori.org). 8. To meet with the teacher if the student's behavior requires a conference. 9. To provide a time, place, and routine at home conducive to completing homework on a daily basis. 10. To allow the student to experience feedback in learning not only academics, but also communication, decision making, organization, and time management. 11. To schedule at least one two-hour morning observation yearly in the Upper Elementary classroom. 12. To read and accept the policies and procedures of the KMS Parent Handbook and the KMS Education Papers. |
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13. To understand and accept the KMS grievance procedures and student behavioral policy.

SIGNATURES

Parent/ Guardian: _____

Teacher: _____

Parent/ Guardian: _____

Student (with Teacher): _____

Date Signed: _____

Student (with Parent): _____