

# Khalsa Montessori School

## Operating Plan Summer 2021

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## Overview»

Khalsa Montessori School will continue to remain in person for summer school. All campuses will be open. Keeping KMS campuses open entails some increased risk of contracting the COVID-19 virus for all concerned because attending school involves daily human contact among children and staff, who will then be in contact with others in their own homes. Our decision to remain open recognizes that (1) for KMS families and staff, that risk is balanced against the educational, social, emotional and economic costs to close for the summer, (2) our school will continue the COVID safety protocols that mitigate the risk to the extent possible, and (3) each family and staff member must decide how to balance those risks, and whether to join summer school.

Our classroom environments are designed to harness the developmental forces of each plane of a child's development for the child's own optimal self-construction through experiential interactions with the environment. Our ability to guide that development is diminished in the absence of a face-to-face learning environment. By remaining open this summer we are aiming to fulfill the mission of Khalsa Montessori School, which is to guide the intellectual and character development of each child along a path towards his full and unknown potential, in ways that honor the complementary needs of the individual and the group.

This document explains the policies and procedures we have employed to mitigate COVID related risks at school. Our approach has been constructed around intensive health monitoring and screening procedures, as well as classroom/school day procedures designed to reduce the number of contacts during the school day and limit group size and interactions. Governor Ducey issued Emergency Order 2021-04 on March 3, 2021 that requires all schools to provide in person education. The majority of students have returned to in person instruction. The Governor also issued Executive Order 2021-10 which rescinded the requirement for masks. We will continue to require mask wearing for staff and students 2-15 indoors. The extended care program will follow the same expectations.

Each campus will allow children to play during recess and when outside will not be required to wear masks: students or staff. Each campus has one class. The last summer school session will have multiple classrooms on the elementary campus. A final decision regarding safety protocols for multiple cohorts will be made in early July. This is a strategic risk assessment where students will have their own classmates to practice healthy distancing, interact, and play. Our teacher to student ratio will be no greater than 1:14 in elementary and 1:10 in primary and 1:6 in toddler programs.

What we will continue to do is teach your children through grace and courtesy lessons, integral to Montessori programs, how to navigate this new world we live in: learning how to wash hands thoroughly, why it's important to do so, why people are wearing masks and how to put one on and take one-off; why air purifiers are used inside, what is social distancing and why it's

important in public spaces; who has a greater risk of becoming sick and how we can lessen the likelihood of infection by our actions and choices.

These new procedures will require young children (2yrs-5yrs) to wear masks in the classroom. Staff will wear masks, as will parents or adults. Where feasible they will observe the social distancing rules expected of older children and adults. We do not believe it is possible to enforce those restrictions with our younger children. Lower Elementary and Upper Elementary students will wear masks when inside and follow current social distancing guidelines. Strenuous exercise outside will preclude the use of masks. We believe staying open with these protocols represents a path to responsibly live with this virus.

In sum, KMS has concluded that remaining open on our campuses under these conditions is in the best interest of the community and that each KMS family will make its own decision about the balance of risk, and what is best for their children. The information in this document will provide clarity around the practices and procedures KMS has established to minimize exposure to our community but in no way warrants that COVID-19 or other communicable disease infection will not occur through participation in our program.

## Summer 2021»

**June 8, 2020 - July 30, 2021**

### **Program Hours**

Virginia Campus Program Hours:

**Lower Elementary** 8:30am - 3:00pm

Arrival: 8:00am - 8:25am

Departure: 3:00pm - 3:10pm

**Upper Elementary** 8:30am - 3:00pm      **4th Session Only**

Arrival: 8:00am - 8:25am

Departure: 3:00pm - 3:10pm

**Elementary Extended Care** 7:30am- 8:00am/3:00pm-5:30pm

Palm Campus Program Hours:

**Toddler School** 8:00am - 3:30pm

Arrival: 8:00am - 8:15am

Departure: 3:15pm - 3:30pm

**Toddler Extended Care** 7:30am - 8:00am/3:30pm-5:30pm

Coronado Campus Program Hours:

**Primary** 8:30am - 3:00pm

Arrival: 7:55am - 8:25am

Departure: 2:50pm - 3:10pm

**PRI Extended Care** 7:30am-8:00am/3:00pm-5:30pm

## Locations and Staffing

### Location #1: Elementary Campus

- Elementary Summer – 2536 North 3<sup>rd</sup> Street
  - Renee Soldanel, Melanie Junio, Joye Sass, Laurie Alejo,
  - Jazmine Bahena, Mark Dugan

### FOURTH Session Only: Elementary Orientation

- LEE - 2536 North 3<sup>rd</sup> Street
  - Helen Williams
- LEN - 2536 North 3<sup>rd</sup> Street
  - Carie Modeer
- LES - 2536 North 3<sup>rd</sup> Street
  - Emily Oakley
- UE - 2536 North 3<sup>rd</sup> Street
  - Karen Charleston

### Location #2: Palm Campus

- TD – 303 E Palm Lane
  - Beridiana “Betty” Leyva, Chloe Clift, Revay Cargo

### Location #3: Primary Campus

- Primary Summer – 346 E Coronado Road
  - Cynthia Huebscher, Shannon Pursell, Dyanna Jiron, Gretchen Sjoberg, Demi Bagg, Makayla Haynes, Meredith Coles
- PEC – 346 E Coronado Road
  - Sierra Vaughn, Ayden Huerta, Megan Mathews

## Parent Contact/ Communication

### Email and phone

Time-sensitive contact can be facilitated by calling the main office and/or emailing each campus: Elementary (602)-252-3759 or [frontoffice@khalsamontessori.org](mailto:frontoffice@khalsamontessori.org), Primary (602)-252-2275 or [kmps@khalsamontessori.org](mailto:kmps@khalsamontessori.org), or Toddler (480)-770-2460 or [kmms@khalsamontessori.org](mailto:kmms@khalsamontessori.org)

## **Observations**

Due to restrictions in place to mitigate the spread of COVID-19, regular parent observations are suspended.

## **Parent Gatherings**

Parent gatherings will occur via Zoom and will be communicated to families at least 1 week in advance.

## **Children's Meals**

### Snack

Families are asked to provide a daily snack in their child's lunch box. Family style snack offerings have been suspended. Teacher-led snacks will be provided for extended care students.

### Lunch

At arrival, each child brings their lunch box and places it on the shelf as part of his arrival routine. For more information regarding lunch policies please refer to KMS Food and Nutrition Policies, KMS Parent Handbook.

## Arrival and Departure

Our existing arrival and departure procedures, with added procedures for [health screening](#) and [hand hygiene](#), meet the [state guidelines](#) for social distancing, and limited contact.

### Assisted Arrival is suspended for the summer

- Families will bring their child to the designated drop off area
- Toddler families will arrive in the lobby and be assisted during this time
- Parents must wear a face mask during arrival.
- A parent or designated person will sign in the child each day, recording their temperature as taken by a staff member and answer the health screening questions
- Return to your car and pull up to await your turn to enter traffic.

**Late arrival** - Late arrival must be scheduled in advance with the main office. Please follow this procedure:

- Contact the Campus Main Office and indicate the exact time of your child's late arrival.
- Office Staff will notify the classroom
- Bring your child to the office to sign in and have their temperature taken
- Office Staff will take child to classroom

### Assisted Departure is suspended for the summer

- Departure for students: Primary 2:50pm to 3:10pm; Elementary 3:00pm-3:10pm
- Parents must wear a face mask during departure
- Please pull up and park at the designated arrival/departure location for your community.
- Get out of your car, sign out your child, and get your child into the car, buckle your child in their car seat, if needed.
- Once your child is in the car, pull up to the driveway to turn into traffic.

**Early Departure** - Early departure must be scheduled in advance with the teacher and the main office. Please follow this procedure:

- Contact the Main Office and indicate the exact time of your child's early departure
- Office Staff will notify the classroom
- At the pre-arranged early departure time, come to the office to sign your child out and Office Staff will retrieve your child for early dismissal

## **Additional Policies and Procedures to Mitigate Spread of COVID-19**

[Face Coverings](#)

[Health Screening](#)

[COVID-19 Symptoms at School - Children](#)

[COVID-19 Symptoms at School - Staff](#)

[COVID-19 Exposure - Staff and Children](#)

[Positive Case of COVID-19 in the Classroom Community - Children or Staff](#)

[Contact Tracing](#)

[Communication](#)

[Monitoring Absenteeism](#)

[Physical Distancing Strategies](#)

[Healthy Hand Hygiene](#)

[Cleaning and Disinfecting](#)



## General Preparedness and Planning»

Khalsa Montessori School has and will continue to collaborate, share information, and review plans with local health officials to help protect the whole school community. School plans are designed to complement other community mitigation strategies to protect high-risk populations and the healthcare system and minimize disruption to teaching and learning. **All students are required to test before they begin the summer program.** If they have continuous enrollment, they will not need to retest. Students who attend and do not have continuous enrollment, will need to test to reenter the program.

This document was compiled using the COVID-19 guidelines and recommendations for schools and childcare programs published by the CDC, Arizona Department of Health Services, Maricopa County Public Health Department, and the City of Phoenix. KMS operating procedures meet or exceed the minimum standards of care and will be updated as new information or additional guidelines are made available.

## Traveling»

**Currently, the CDC's advice is that fully vaccinated people may travel and unvaccinated people should *test* before and upon return from travel 3-5 days before/after their trip. A quarantine of 7 days is recommended. If you do not test then quarantine is 10 days. The CDC also recommends that vaccinated and unvaccinated people wear masks and limit *gathering in large groups*. If you choose to do either of these activities, we ask that you have your in-person child tested before rejoining their class cohort. The same is true for KMS Staff. This will keep us all safe. [Traveling During the COVID-19 Pandemic](#)**

[Arizona Department of Health Services Guidelines](#)

[CDC Guidance for Schools and Child Care](#)

[CDC Considerations for Schools](#)

## Training»

Staff must be familiar with and receive ongoing training regarding State and CDC recommendations and requirements.

State of Arizona Minimum Standard Health Protocols

[CDC Guidance for Schools and Child Care](#)

Training Sessions for Summer 2021 will cover all topics in this document. All Summer staff must take the following training online:

[Covid-19 Virtual Training Presented by Arizona Dept. of Economic Security](#)

[Special Considerations for Infection Control during COVID-19](#)

## [Providing High-Quality Experiences during COVID-19 for Emergency Child Care Settings](#)

### Face Coverings»

Face coverings or masks are meant to protect other people in case the wearer is unknowingly infected but does not have symptoms. Face coverings are not surgical masks, respirators, or other medical personal protective equipment. Please note that due to the nature of some of the presentations given in our early childhood programs, face coverings may be removed for part or all of the presentation. Face shields are available for staff when needed.

<https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/schools.html>

#### Staff

Staff will be required to wear face coverings at the following times:

- Arrival and departure
- When performing health screening of staff and children
- When interfacing with other staff members
- When working in the classroom with a small group except during presentations that require clear articulation and visibility of mouth such as:
  - Language exercises and presentations
- When assisting an ill child or staff member

#### Children

Children in the Toddler and Primary program are now required to wear masks to the best of their ability. Students in the Lower Elementary and Upper Elementary program will wear masks indoors.

#### Parents and Guests

Parents and guests are required to wear a face-covering at the following times:

- Arrival and departure
- When on-campus

### Health Screenings»

Daily employee and child health screenings are important to help reduce the transmission of COVID-19 at school.

This section covers the following Health Screening Topics:

- **Health and Temperature Screening Protocol**
- **Staff Self-Screening Prior to Arrival at School**
- **Staff Screening at School**
- **Parent Screening of Child Prior to Arrival at School**
- **Staff Screening of Child at School**

## Health and Temperature Screening Protocol

All children and staff who meet any of the criteria below will be denied entry:

- Temperature over 100.4°F and if medications were used to lower an individual's temperature.
- Any of the following symptoms if the symptom is of greater intensity or frequency than what is normally experienced:
  - Cough
  - Shortness of breath or difficulty breathing
  - Chills
  - Fatigue
  - Muscle or body ache
  - Headache
  - Sore throat
  - Congestion or runny nose
  - New loss of taste or smell
  - Diarrhea
  - Nausea or vomiting
- In the previous 14 days has had contact with someone with a confirmed diagnosis of COVID-19;
- Is under investigation for COVID-19; or
- In the previous 14 days, has traveled to another state or country.

### Staff Self-Screening Prior to Arrival at School

Staff members will conduct self-screening prior to arrival at school. If a staff member self-identifies as having symptoms listed in the screening criteria above, she/he will contact the designated administrator, not come into work, and follow the procedures in the section: [COVID-19 Symptoms at School - Staff](#).

### Staff Screening at School

Each campus's On-Site Coordinator will conduct and record Staff Health Screening for each staff member upon arrival at school. [Staff Screening Procedure](#)

### Parent Screening of Child Prior to Morning Arrival

Parents are encouraged to be on the alert for signs of illness in their children and to keep them home when they are sick. Parents are required to conduct the pre-screening each day at home before leaving for school. Parents who have not completed pre-screening prior to arrival must complete it prior to the child entering the program.

## Staff Screening of Child at School

- Upon arrival, a staff member will take your child's temperature using a contactless thermometer. Parents will answer the health questionnaire.
  - If the child has a temperature of over 100.4°F, the staff member will verify the temperature with another thermometer.
  - A child with a temperature over 100.4°F will not be admitted.
- Staff will conduct and parents will log the temperature checks of each child in the community upon arrival. The On-Site Coordinator will call any unreported absences and track illnesses among all students and staff.
- Staff will make a visual inspection of the child for signs of illness which could include flushed cheeks, rapid breathing, or difficulty breathing (without recent physical activity), fatigue, or extreme fussiness. If the child exhibits any of these symptoms at arrival or at any point during the day, the child will be isolated and parents will be required to pick up their child.

## COVID-19 Symptoms and COVID-19 Cases in School»

This section provides details and procedures for the COVID-19 Symptom, Exposure, and Diagnosis within the school community:

### COVID-19 Symptoms at School - Children

### COVID-19 Symptoms at School - Staff

### COVID-19 - Exposure- Staff and Children

### Positive Case of COVID-19 in the Classroom Community - Children or Staff

### COVID-19 Symptoms at School - Children

If COVID-19 symptoms begin while at school, the child must be sent home as soon as possible and no later than 30 minutes after parents are contacted. Sick children will be kept separate from well children and staff contact will be limited as much as reasonably possible, while ensuring the safety and supervision of the child until they leave.

- Classroom staff will follow these isolation procedures:
  - Classroom staff will offer the child a disposable face mask but will not require the child to wear it.
  - Classroom staff will take the child to the Isolation location in the main office:
    - Isolation location #1: Main building, front office
    - Isolation location#2: Main building, front office
    - Isolation location#3: Toddler vestibule
  - The classroom staff will inform the office staff of any symptoms exhibited.
  - Office staff will contact parents to come to school to pick up the child.
  - Once a parent has left with the ill child, the isolation room is cleaned and

sanitized by office staff.

- Materials, toys, and furniture touched by the child who is sent home will be thoroughly cleaned and disinfected.
- Families are encouraged to coordinate decision-making around the child's care with the family health care provider if there are specific health concerns, chronic disease, or complex social or emotional dynamics in the home.
- In the case of a child who has symptoms that could be COVID-19 and does not get evaluated by a medical professional or tested for COVID-19, the child is assumed to have COVID-19, and cannot return to the community until the individual has met the criteria for return under [Children or Staff with Positive Case of COVID-19](#).
- A child who has exhibited symptoms that could be COVID-19 can return to school if the parent has obtained a medical professional's note clearing the individual for return based on a negative COVID-19 test or a confirmed alternative diagnosis.

### **COVID-19 Symptoms at School - Staff**

Staff are encouraged to monitor their health and required to perform daily health screenings for symptoms of COVID-19. Staff are encouraged to stay home if they are exhibiting symptoms of COVID-19 and to contact their healthcare provider.

- Staff exhibiting new or worsening symptoms of possible COVID-19 at school should:
  - Put on a disposable mask
  - Leave the classroom
  - Complete the [Maricopa County Health Checker](#)
  - Obtain a COVID-19 test - [Test Collection Sites](#)
  - Follow the recommendations of their healthcare provider
- In the case of a staff member who has symptoms that could be COVID-19 and does not get evaluated by a medical professional or tested for COVID-19, the individual is assumed to have COVID-19, and the individual may not return to work until the individual has met the return criteria for [Children or Staff with Positive Case of COVID-19](#).
- If the staff member has symptoms that could be COVID-19 and wants to return to work before completing the above self-isolation period, the individual must obtain a medical professional's note clearing the individual for the return based on a PCR(polymerase chain reaction) COVID-19 test or a confirmed alternative diagnosis.

### **COVID-19 - Exposure- Staff and Children**

If a staff member or child has been identified as close contact to someone outside the classroom community who is diagnosed with COVID-19, that staff member or child will be required to self-quarantine for 10 days per the CDC guidelines. Close contact means being

closer than 6 feet apart for more than 15 cumulative minutes or more over a 24-hour period to the person who was infectious or had physical contact.

### **Positive Case of COVID-19 in the Classroom Community - Children or Staff**

If COVID-19 is confirmed in a child or staff member in a classroom community, the school will report the confirmed case to the Maricopa County Public Health Department (MCPHD) COVID-19 Online School Reporting Form. MCPHD requires schools to be tasked with identifying exposure and will determine contacts and act accordingly. If there is a significant exposure during school hours, a determination would be made regarding measures for all persons regularly in that community. They may be required to self-quarantine for 10 days per CDC guidelines.

The following actions will be taken by the school administration:

- Contact Maricopa County Public Health Dept to report the presence of COVID-19
- Contact Child Care Licensing to report the presence of COVID-19 our school
- Notify the Arizona Department of Health Services
- Notify staff and parents/caregivers that a member of the classroom community has been diagnosed with COVID-19. Confidentiality will be maintained.
- Notify the school community that a child in the school (not their community) has been diagnosed with COVID-19. Confidentiality will be maintained.
- If advised by MCPHD, close the specific classroom community for 10 days to allow self-quarantine for all children and staff in the classroom community who have been in close contact with the person diagnosed with COVID-19 (per CDC guidelines).
- Complete disinfecting and deep cleaning procedures.

Decisions about extending closure will be made in consultation with the Arizona Department of Health Services and the ***Maricopa County Public Health Department***.

**Children or Staff with Positive Case of COVID-19, who have exhibited symptoms and who have stayed home (home isolated) can return to school/work when the following criteria are met:**

**<https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/steps-when-sick.html>**

- At least 3 days (72 hours) have passed since recovery (resolution of fever without the use of fever-reducing medications); and
- The child or staff member has improvement in respiratory symptoms (e.g., cough, shortness of breath); and

- At least 10 days have passed since symptoms first appeared, or Negative results of an FDA Emergency Use Authorized COVID-19 molecular assay for detection of SARS-CoV-2 RNA from one respiratory specimen that is negative.

## Quarantine and Isolation - Definitions

From the CDC:

<https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/quarantine-isolation.html>

### **Quarantine**

Quarantine is used to keep someone who might have been exposed to COVID-19 away from others. Quarantine helps prevent spread of disease that can occur before a person knows they are sick or if they are infected with the virus without feeling symptoms. People in quarantine should stay home, separate themselves from others, monitor their health, and follow directions from their state or local health department.

### **Isolation**

Isolation is used to separate people infected with the virus (those who are sick with COVID-19 and those with no symptoms) from people who are not infected. People who are in isolation should stay home until it's safe for them to be around others. In the home, anyone sick or infected should separate themselves from others by staying in a specific "sick room" or area and using a separate bathroom (if available).

## Contact Tracing»

Contact tracing is a strategy used to determine the source of an infection and how it is spreading. Finding people who are in close contact with a person who has tested positive for COVID-19, and therefore at higher risk of becoming infected themselves, can help prevent further spread of the virus. Those contacts might include family members, co-workers, or health care providers. It is a reasonable precaution to make note of those individuals with whom a person has close daily contact in order to facilitate contact tracing if needed.

## **Communication»**

Khalsa Montessori School will communicate:

- With families, if their child has been in close contact with someone at school who has then tested positive for COVID-19.
- With staff, if they have been in close contact with someone at school who has tested positive for COVID-19.
- With the entire school community if a classroom community has been closed temporarily due to COVID-19 exposure.

## **Air Purification»**

Khalsa Montessori School has air purifiers in all classrooms to augment the circulation of air in the various buildings on campuses.



## Monitoring Absenteeism»

Khalsa Montessori School administrative staff will monitor absenteeism among children and staff. Any unusual patterns will be considered when evaluating the need for temporary or long-term building or campus closure. Decisions about extending closure will be made in consultation with the Maricopa County Public Health Dept and the Arizona Department of Health Services.

### Procedure for Recording Community Attendance

Assistant records attendance in weekly attendance log, office staff verify and update the health screening log for the community. Include the reason for absence; contact a parent if the child is not present.

## Physical Distancing Strategies»

Khalsa Montessori School does not expect that young children will distance themselves from other children or adults while at school. Young children learn by engaging with their environment, which includes the other people in it. However, Khalsa Montessori School will employ the following strategies for limiting the spread of COVID-19 in our communities.

- Communities will consist of stable groups in each classroom and level.
- Stable means that the same children and their consistent caregiver(s) are in the same group each day. They have a ratio of no more than 1:14 in Elementary, 1:10 in Primary, and 1:6 in Toddler programs.
- The teacher and assistant will remain with a single group each day. In the case of illness, a designated substitute for the group will assist with caregiving.
- The physical distance between children will be increased in daily work locations, group gatherings, meals, and snacks.
- At nap time, children's naptime mats will be spaced out as much as possible, with alternating head to toe arrangements to reduce the distance between children.

## Healthy Hand Hygiene»

Washing hands can keep you healthy and prevent the spread of infections from one person to the next. All children and staff will engage in hand hygiene at the following times:

- Arrival to the classroom and after breaks
- Before and after eating or handling food
- After using the toilet or helping a child use the bathroom
- After coming in contact with bodily fluid
- After playing outdoors or in sand
- After handling garbage
- Before/After touching your eyes, nose, or mouth

## **Follow Five Steps to Wash Your Hands the Right Way**

### **Follow these five steps every time:**

1. Wet your hands with clean, running water (warm or cold), turn off the tap, and apply soap.
2. Lather your hands by rubbing them together with the soap. Lather the backs of your hands, between your fingers, and under your nails.
3. Scrub your hands for at least 20 seconds.
4. Rinse your hands well under clean, running water.
5. Dry your hands using a clean towel or air dry them.

After assisting children with handwashing, staff should also wash their own hands.

### **Use Hand Sanitizer for Adults When You Can't Use Soap and Water**

Washing hands with soap and water is the best way to get rid of germs in most situations. If soap and water are not readily available, you can use an alcohol-based hand sanitizer that contains at least 60% alcohol. Sanitizers can quickly reduce the number of germs on hands in many situations.

#### **How to use hand sanitizer**

1. Apply the gel product to the palm of one hand (read the label to learn the correct amount).
2. Rub your hands together.
3. Rub the gel over all the surfaces of your hands and fingers until your hands are dry. This should take 20 around seconds.

## **Cleaning and Disinfecting»**

**Khalsa Montessori School follows** the national standards for cleaning, sanitizing and disinfection of educational facilities for children provided by [Caring for Our Children \(CFOC\)](#)

Khalsa Montessori School follows this [Cleaning and Sanitization Practice](#) and has a detailed plan for each community, including staff responsibilities.

These efforts include the following:

- Staff will routinely clean, sanitize, and disinfect surfaces and objects that are frequently touched.
- All bathrooms will be cleaned and disinfected regularly throughout the day, at least three times per day.
- Electrostatic Spraying Technology will be used to disinfect and sanitize our environments at the end of each day. The electrostatic charge ensures that even the hard to reach places are coated evenly and effectively.

### **Clean and Sanitize Materials**

- Materials that cannot be cleaned and sanitized will not be used.
- Materials that children have placed in their mouths or that are otherwise contaminated by body secretions or excretions will be set aside until they are cleaned by hand by a person wearing gloves. These materials will be sanitized prior to use by the next person.
- Machine washable cloth materials will be used by one individual at a time and will be laundered before being used by another child.
- Children's books, like other paper-based materials such as mail or envelopes, are not considered high risk for transmission and do not need additional cleaning or disinfection procedures.

### **Clean and Disinfect Bedding**

Each child's bedding is kept separate and stored in individually labeled bags. Nap mats are labeled for each child. Bedding is cleaned weekly.

### **Cleaning and Disinfecting Procedures if an infected person (staff or child) has been in a school building:**

Close off areas used by the individuals with COVID-19 and wait 24 hours before beginning cleaning and disinfection to minimize the potential for exposure to respiratory droplets. Open outside doors and windows or run air purifiers at a high rate to increase air circulation in the area.

Staff will clean and disinfect all areas used by the ill persons, focusing especially on frequently touched surfaces. Staff must follow [CDC's guidelines for cleaning and disinfecting](#)

### **Cleaning and Disinfecting Products**

Khalsa Montessori School uses disinfecting products that are EPA-approved for use against the virus that causes COVID-19.

[https://www.cdc.gov/coronavirus/2019-ncov/community/pdf/ReOpening\\_America\\_Cleaning\\_Disinfection\\_Decision\\_tool.pdf](https://www.cdc.gov/coronavirus/2019-ncov/community/pdf/ReOpening_America_Cleaning_Disinfection_Decision_tool.pdf)

[https://www.cdc.gov/coronavirus/2019-ncov/community/pdf/Reopening\\_America\\_Guidance.pdf](https://www.cdc.gov/coronavirus/2019-ncov/community/pdf/Reopening_America_Guidance.pdf)

## **Food Preparation and Serving»**

Khalsa Montessori School will not serve family-style snacks or meals. Each child will bring their own lunch from home.

Individual snacks for the children will be provided by families.

Staff will ensure children wash hands prior to and immediately after eating

Staff must wash their hands before assisting children and after helping children to eat.

Food serving and preparation equipment, including those items used in individual practical life lessons for children, must be washed and then sanitized between uses.

## **Vulnerable / High-Risk Groups»**

Based on currently available information and clinical expertise, older adults and people of any age who have serious underlying medical conditions might be at higher risk for severe illness from COVID-19. To protect those at higher risk, it is important that everyone practices healthy hygiene behaviors.