

KHALSA MONTESSORI SCHOOL DECISION TREE FOR COVID-19

Stage of Risk	Stage 1	Stage 2	Stage 3	Stage 4
Definition – What does each stage mean?	School closed by Governor Stay-At-Home Ordered Testing extremely limited Confirmed cases increase Hospital Load increasing Deaths increasing	School Closed until over Stay-At-Home Lifted 5-15 AZ Re-opening in Process (5-16-6-28-20) Testing Blitz implemented Confirmed cases increase Hospital Load increasing Deaths increasing/steady	Stay-At-Home Lifted AZ Opening complete Testing widely available Confirmed cases steady Hospital load steady Deaths steady	COVID-19 confirmed in the US. AZ Opening complete Testing widely available Confirmed cases steady; Hospital load declining; Deaths declining
Campus Access – Who can come on the Khalsa sites?	School closed except for administrative staff and faculty.	School closed except for administrative staff and faculty. Appointments only access for others.	Only KMS staff, students and immediate family members allowed on campus. Appointments only access for others with limited access to school facilities. <ul style="list-style-type: none"> • All staff & students' temperature are checked and recorded daily • All staff/students wear cloth face masks, as feasible • All students who display any flu like symptoms must be kept home • Temperatures of 100.4 will result in sending person home • Any student who falls ill at school will be picked up immediately. They will be isolated in a designated area until pick up occurs. • No tours/observations 	School is normal <ul style="list-style-type: none"> • Temperatures of 100.4 will result in sending person home • Cloth face masks are optional • All students who display any flu like symptoms must be kept home • Any student who falls ill at school will be picked up immediately. They will be isolated in a designated area until pick up occurs.

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<p>Delivery of our program – how will your student get lessons, work and complete his/her learning</p>	<p>Home learning protocols activated:</p> <ul style="list-style-type: none"> • Learning hubs posted by level • Weekly work plans • Biweekly material packets TD/PRI • Daily office hrs & Zoom circles ELEM/MS 	<p>Home Learning Hubs available on-line throughout the summer. (5/30-8/9/20)</p> <ul style="list-style-type: none"> • Teachers prepare procedures for restricted numbers 	<p>School as normal w/ lower student count</p> <ul style="list-style-type: none"> • Physical distancing when possible • No co-mingling of students • Students reminded how to wash hands properly • No handshaking and all physical contact is limited • No sharing of food/drink • All children and staff wash their hands before/as entering classroom • No food preparation by students and staff • Advice communicated about staying healthy: washing hands, use of tissues, no sharing drinks/food, etc. 	<p>School as normal w/ regular class sizes</p> <ul style="list-style-type: none"> • Advice communicated about staying healthy: washing hands, use of tissues, no sharing drinks/food, etc.
<p>Before and After School Activities</p>	<p>Before and After school programs cancelled</p>	<p>Before and After school programs cancelled</p>	<p>Before and After school programs cancelled</p> <ul style="list-style-type: none"> • No co-mingling of students 	<p>Normal operations</p> <ul style="list-style-type: none"> • Social distancing explained and encouraged
<p>School Field Trips and Student Travel</p>	<p>Field trips and travel canceled</p>	<p>Field trips and travel canceled</p>	<p>Field trips and travel canceled</p>	<p>Normal operations</p> <ul style="list-style-type: none"> • Social distancing explained and encouraged
<p>Events – what will be held vs what will we cancel</p>	<p>School closed, so cancelled</p>	<p>School closed, so cancelled</p>	<p>Essential events only allowed for KMS students</p> <ul style="list-style-type: none"> • No community events • Social distancing explained and encouraged 	<p>Normal operations</p> <ul style="list-style-type: none"> • Social distancing explained and encouraged

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<p>Communication – how will our families and our staff get information?</p>	<p>Email, Facebook, and Website used to keep the community updated</p> <ul style="list-style-type: none"> School programs delivered via internet Students work from home with assignments given Weekly Zoom staff meetings at each level keep staff informed 	<p>Email, Facebook, and Website used to keep the community updated</p> <ul style="list-style-type: none"> School programs delivered via internet Students work from home with assignments given Go over the pandemic plan with staff, update as necessary Share management response protocols with the community 	<p>Email, Facebook, and Website used to keep the community updated</p> <ul style="list-style-type: none"> Continue to ensure staff are confident in dealing with situation Let parents know we will be taking steps to confirm the wellness of students, such as taking temperatures on the entrance to the school Ensure all staff are confident of their responsibilities 	<p>Email, Facebook, and Website used to keep the community updated</p> <ul style="list-style-type: none"> COVID-19 is on the agenda for all staff meetings Ensure all staff are confident of their responsibilities
<p>Personnel – how will our teachers and staff be affected?</p>	<p>School closed, Staff work from home</p> <ul style="list-style-type: none"> School needs to be cleaned Staff may work in their classroom if it has been disinfected and they have no symptoms 	<p>School closed, Staff work from home</p> <ul style="list-style-type: none"> School needs to be cleaned before reopening Staff may work in their classroom if it has been disinfected and they have no symptoms Updated training for returning staff 	<p>Staff who display symptoms must notify the school, see doctor and self-quarantine for 14 days or until COVID-19 test results are negative and/or symptoms gone (minimum 7 days)</p> <ul style="list-style-type: none"> Staff’s cohort will quarantine Normal work for all others Facemasks for staff intermingling with all students 	<p>Normal work unless they show symptoms of illness</p>
<p>Facility – how will we manage the sites (Coronado, Palm and Virginia)?</p>	<p>School closed, full campus, including all furniture, equipment and touchpoints, disinfected</p> <ul style="list-style-type: none"> Initiate enhanced cleaning by janitorial staff 	<p>Prepare the necessary equipment</p> <ul style="list-style-type: none"> Ensure stocks are high of needed supplies Brief janitorial on appropriate cleaning protocols and 	<p>Ensure all infrastructure staff, especially janitorial, follow hand washing and personal hygiene protocols</p> <ul style="list-style-type: none"> Touchpoints disinfected three times per day Food work/snack discontinued 	<p>Normal operations and procedures</p> <ul style="list-style-type: none"> All staff/students wash hands upon entering school building

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	<ul style="list-style-type: none"> Each class issued hand sanitizer, EPA approved cleaner and paper towels 	<p style="text-align: center;">oversee implementation</p> <ul style="list-style-type: none"> Deep cleaning procedures implemented 	<ul style="list-style-type: none"> Individual snacks brought from home with students All lunches brought from home with students Staff disinfect tables before/after lunch 	<ul style="list-style-type: none"> Staff disinfect tables before/after lunch
<p>Emergency Care – what if someone in our community falls ill while on campus?</p>	<p>School closed</p> <ul style="list-style-type: none"> School stays informed about the condition of staff and gives assistance where possible 	<p>School closed</p> <ul style="list-style-type: none"> School stays informed about the condition of staff and gives assistance where possible Isolation area identified and prepared for anyone with flu or cold-like symptoms 	<p>Confirm wellness of all on campus</p> <ul style="list-style-type: none"> May take temperatures of all who enter campus, ask if they have flu/cold like symptoms Isolation area used for any students falling ill at school Temperatures of 100.4 will result in sending person home for 72 hrs after fever abates without medication All travel is tracked, and families are interviewed to determine if students should come to school without 14-day quarantine Families ask to report contacts of those with confirmed illness, especially COVID-19. 	<p>Normal operations and procedures</p> <ul style="list-style-type: none"> All travel is tracked, and families are interviewed to determine if students should come to school without 14-day quarantine Families ask to report contacts of those with confirmed illness, especially COVID-19.