

Student Name: _____

Teacher Name: _____

STUDENT'S RESPONSIBILITIES

- To be a contributing member of the class and work to build a peaceful community.
- To act with honesty, integrity, respect, and responsibility towards all.
- To take reasonable precautions to ensure students' safety.
- To work hard, use time wisely, and complete assigned work after each lesson.
- To participate in field trips and class activities with positive attitude and vigor
- To demonstrate required level of competence in assigned class work and homework. If competency is not obtained, it is the student's responsibility to get assistance and to arrange extra practice or after school help if needed.

TEACHER'S RESPONSIBILITIES

- To facilitate an environment where learning can occur.
- To facilitate students' learning academic standards, as well as habits for success in school and life.
- To observe, monitor, and record student's weekly progress.
- To offer students opportunities for challenging and meaningful work.
- To meet with each student regularly to review progress and discuss any concerns.
- To make available to parents clear expectations and guidelines regarding student's class activities.

PARENT'S RESPONSIBILITIES

- To provide access to the necessary resources and materials that may be needed for homework, research, science fair, or other class related projects.
- To attend scheduled family conferences and to follow-through on agreed upon recommendations for supporting the student's learning.
- To have child attend regularly and punctually.
- To encourage the student to finish missing work during recess, Friday activities, or on the weekend.
- To support the participation in class community-building activities such as field trips and overnights.
- To review and discuss student's weekly progress report and work. When needed, sign the Missing Work Form so that it will be returned on Monday. Check message book and newsletters regularly.

- To complete daily homework each afternoon/evening and to have those daily homework assignments at school on Thursday morning to review and check.
- To attend and participate in your scheduled family conferences to discuss and plan your education.
- To accurately complete a weekly progress report to be turned in on Thursday.
- To review and discuss with your parent/guardian your weekly progress. If there is any incomplete work recorded on Friday's Missing Work Form, have parent sign this form and return on Monday.
- To read, understand, and follow playground rules and school disciplinary policy.

- To schedule two family conferences each year and additional ones if needed.
- To serve as a liaison with community resources for trips and activities.
- To take reasonable precautions to ensure students' safety.
- To read and accept the policies and procedures of the KMS Parent Handbook.
- To understand and accept the KMS grievance procedures and student behavioral policy.

- To meet with teacher if student's behavior requires a conference.
- To provide a time, place, and routine at home conducive to completing homework on a daily basis.
- To allow the student to experience feedback in learning not only academics but also communication, decision making, organization, and time management.
- To schedule at least one two-hour morning observation yearly in the upper elementary classroom.
- To read and accept the policies and procedures of the KMS Parent Handbook.
- To understand and accept the KMS grievance procedures and student behavioral policy.
- I understand that I am asked to contribute 20 hours per year to the school in one or more of the areas listed in the parent handbook.

SIGNATURES

Parent/Guardian: _____

Teacher: _____

Parent/Guardian: _____

Student: _____

Student: _____